



EX Music Summer School Privacy Policy

Information collected

Information is gathered via a Google Form which individuals complete when they/their child applies to attend the Summer School. The information we collect includes the following:

- Name.
- Age (if under 18).
- Address of individual (or parent/carer if under 18).
- Telephone Number of individual (or parent/carer if under 18).
- Email address of individual (or parent/carer if under 18).
- Dietary requirements (if accommodated).
- Emergency Contact details.
- Details regarding musical instrument played, background, experiences and ability.

This information is collected for the following purposes:

- To provide information regarding EX Music Summer School.
- To plan the Summer School and to ensure that it runs effectively.
- Dietary requirements are requested to assist with catering.
- Emergency contact details are requested to assist in the event of an emergency.

Who do we share this information with?

- Relevant professionals in the event of an emergency.
- Details regarding musical experience, background and abilities maybe shared with band leaders and coaching staff.
- Statistical data regarding dietary requirements is shared with catering staff.
- Names, accommodation location and mobile telephone numbers are shared with wardens to assist in the event of an emergency for those accommodated.



Where is the information stored?

- Copies of Membership Forms and associated spreadsheets are kept on Google Drive. These are deleted after the Summer School has taken place.
- Email addresses are stored on Outlook so that we can contact you about future events. If you wish for these to be removed, please contact us.
- A list of band members are kept by group leaders.
- Accommodation lists containing names and mobile telephone numbers are given to the wardens.

Cookies

We use cookies on our website to provide the services and features offered on the site, and to improve our user experience.

Getting in touch

If you have any concerns or queries regarding the data that we hold, please contact us by emailing exmusicsummerschool@outlook.com.